

4th Epping Forest South (Bancroft's School) Sea Scout Group



Charity Registration Number 1037676

CONSTITUTION

The 4th Epping Forest South (Bancroft's School) Sea Scout Group is a registered charity, number 1037676. Its address is Bancroft's School, Woodford Green, Essex, IG8 0RF. The Group is part of The Scout Association set up by Royal Charter in 1912. The objects of the Scout movement are the promotion and development of young people in the achievement of their physical, intellectual, social and spiritual potential as individuals as responsible citizens and members of their local, national and international communities.

The Group provides a diverse range of educational, sporting and fun activities for its members aged 8 to 18. Its aim is to contribute to the fulfilment of their potential using a progressive and enjoyable value-based programme for personal development. The School provides facilities for the Group for meetings and activities and a Sponsorship Agreement exists between Bancroft's School and the Group. The Group also relies upon the voluntary help of the Scout and Cub Leaders, assistants and helpers, as well as upon the voluntary help of the Board of Trustees. A separate Partnership Agreement is in place between the Group and the Redbridge Endeavour Sea Scout Explorer Unit regarding the provision of Explorer Sea Scouting.

The charity is administered by the Board of Trustees **comprising:**

The Group **Lead Volunteer** is, ex-officio, a Trustee.

The Explorer Leader (if stated in a Partnership Agreement), subject to them expressly indicating to the AGM that they are willing to perform such a function.

The Head of Bancroft's School or his or her nominated representative.

Others elected at the Annual General Meeting.

The Scout Association Rules under which the Board of Trustees administer and run the Scout Group are listed in the Scout Association's most recent edition of the document entitled "Policy, Organization and Rules" (POR).

13/09/2025

Rules to accompany the Constitution

Election To Board of Trustees:

The Group **Lead Volunteer** is, ex officio, a Trustee of the Scout Group.

Others: These Trustees are appointed by the Scout Council at their AGM following a rigorous and transparent selection process agreed by the members of the Trustee Board. This includes the Chair and Treasurer roles. The rules by which these Trustees are selected, proposed and elected are shown in Chapter 5 of the current edition of Policy, Organization and Rules of The Scout Association. This allows persons to be co-opted by the Trustee Board to widen its skills or replace any resigning mid-year.

P O R requires the Board of Trustees to recommend to the AGM, from among the elected Trustees, suitable persons to be appointed to the roles of Chairman and Treasurer.

Trustees are elected for an initial period of three years. At the end of this period they may be re-elected for another three years for the same or another role. The maximum number of three year periods that any Trustee may serve is three. After this they must take a break of three years before being considered for election as a Trustee.

The Financial Year shall end on 31st March.

The maximum number of Trustees (including ex officio, elected and co-opted) shall be twelve, with a minimum of five. **They shall meet at least twice a year in addition to the Annual General Meeting.**

To fulfil their responsibilities, the Group Trustee Board may meet by video conference or in person, as determined by the Group Chair. This includes 'hybrid' meetings, where some Trustees are present at an agreed location while others participate remotely via phone or video.

Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not feasible to convene a meeting of the Trustee Board, electronic voting (such as email) may be used for decision making provided the Group Chair deems it appropriate. For such decisions, a minimum of 75% approval from the Trustees is required [the 'rounding' guidance from 5c.1.8.4 also applies in this case]. The results of the vote must be reported to, and recorded in, the minutes of, the next Group Trustee Board meeting.

Quora, **however the meeting is held**, shall be:

Scout Council meetings – six (6).

Board of Trustees – One third of the Trustees.

Sub Committees: _ two (2).